

**Record of the 3<sup>rd</sup> Session of the Preparatory Conference for the North Pacific Fisheries  
Commission  
Juneau, Alaska  
27 August – 30 August 2012  
Meeting Report**

**1. Welcome and opening of the Meeting**

The 3<sup>rd</sup> session of the Preparatory Conference (PrepCon III) for the North Pacific Fisheries Commission convened in Juneau, Alaska. William Gibbons-Fly (United States) continued in the role of Chair. Dr. James Balsiger, Regional Administrator for the Alaska Region of NOAA Fisheries, welcomed the participants to Juneau. A list of participants appears as Attachment 1.

**2. Election of Rapporteur**

Dr. Gillian Bowser (United States) was appointed to serve as Rapporteur for the meeting.

**3. Adoption of agenda**

The agenda was reviewed and adopted (Attachment 2).

**4. Discussion on budget for the first financial period of the Commission**

An informal working group convened on the afternoon of Monday, August 27, to discuss the budget for the first financial period of the Commission. The Chair's summary of that meeting is included as Attachment 3. Upon reconvening in the plenary session, participants noted that further progress on this issue would be difficult until the PrepCon has reached a decision on the location of the Secretariat. As a result, future discussion should focus on the specific functions and tasks the Commission would likely want the Secretariat to perform upon entry into force of the Convention. The specific cost associated with those tasks can be identified once the location of the Secretariat is decided. The Chair offered to prepare a document in this regard for consideration by the PrepCon at the next session.

**5. Discussion on the draft Staff Regulations of the Commission**

Participants continued a review of the draft Staff Regulations. The chair will circulate the latest revised draft based on the discussions at PreConIII as soon as possible. Review of the staff regulations will continue at the next session of the PrepCon.

**6. Discussion on the Secretariat of the Commission**

*a. Drawing order of presentation by random lottery*

Japan was randomly selected by the Chair for the first 30-minute presentation. Korea followed with its presentation. These presentations are included as Attachments 4 and 5.

*b. One half-hour presentations by Japan and Korea with 15 minutes for question and answer for each presentation*

Participants addressed several questions to both presenting delegations including costs of living, education for dependents, and other matters. Participants addressed questions on the research and cooperative enforcement opportunities for both

locations as well as the benefits from university arrangements for both locations. Both presenting countries agreed to provide more detailed information on budget implications and specific cost estimates based on the issues raised and will distribute those within 30 days.

## **7. Discussion on other matters**

- a. *Discussion on criteria and procedures for recruitment of an Executive Secretary*  
Participants discussed the qualifications and skills desired for the Executive Secretary. Participants agreed to identify a distinction between “essential qualifications” versus “asset qualifications” for desired skills for the Executive Secretary to allow the most flexibility to select top candidates. Attachment 6 reflects the result of the discussions.
- b. *Discussion on staffing structure for the Secretariat*  
Participants agreed to a staffing structure for the secretariat that includes, in addition to the Executive Secretary, two professional category employees and one general services category employee.
- c. *Discussion on the format of annual report to the Commission*  
The Interim Secretariat prepared a draft format for participants to consider. The final draft was accepted with minor changes to clarify language (Attachment 7).
- d. *Begin consideration of rules, standards and procedures for the compilation and management by the Commission of accurate and complete data for effective stock assessment*  
Canada offered to prepare a draft document for discussion at the next meeting.
- e. *Begin consideration of rules, standards and procedures for collection, verification, and timely reporting to the Commission of all relevant information by members of the Commission*  
Canada offered to prepare a draft document for discussion at the next meeting.

## **8. Status of the Convention**

Korea reported that there are two signatures on the Convention, the United States and Japan. Each participant reported on the status of the review of the Convention in accordance with its own respective procedures.

## **9. Future work plan**

The participants reviewed the work plan and tentative timeline adopted at the first session of the PrepCon. No changes were made to the timeline as originally adopted. One delegation proposed that, to the extent possible, consideration be given to advancing work on some of the MCS issues currently scheduled for consideration at PrepConV.

## **10. Other matters**

- a. *Draft Financial Regulations and Draft Rules of Procedure*: Participants gave final approval to the drafts of these two documents that had been tentatively approved at

PrepConII. These drafts will be presented to the first meeting of the Commission with a recommendation that they be adopted.

- b. *Implementation of Interim Measures for bottom fisheries:* Japan, Korea and the Russian Federation provided reports on implementation of the Interim Measures. Other participants reaffirmed that they currently have no vessels engaged in bottom fishing in the areas covered by the Interim Measures.
- c. The representative of the Deep Sea Conservation Coalition (DSCC) noted that the 2011 UNGA Resolution on Sustainable Fisheries emphasized the need for a more comprehensive approach to conducting impact assessments including the need for surveys to be completed in areas where fishing is authorized to occur. DSCC provided a submission to the participants that will be included in the publically available materials from the meeting

**11. Date and place of next meeting**

China offered to host the meeting at Zhou Shan City in March 2013 with dates subject to confirmation from China.

**12. Adoption of the Record of the meeting**

Participants reviewed and adopted this report of the meeting.

**13. Adjournment**

The meeting was adjourned at 0940AM on Thursday, August 30.

Attachment 1 List of Participants

**Chair:**

William GIBBONS-FLY  
Director  
Office of Marine Conservation  
Department of State  
2201 C St. NW, Suite 2758  
Washington, DC 20520  
Tel.: +1-202-647-2335  
Fax: +1-202-736-7350  
E-mail: [gibbons-flywh@state.gov](mailto:gibbons-flywh@state.gov)

Tel.: 86-10-5919-2966  
Fax: 86-10-5919-3056  
E-mail: [bofdwf@agri.gov.cn](mailto:bofdwf@agri.gov.cn)

KONG Xiangwen  
Second Secretary  
Department of Treaty and Law  
Ministry of Foreign Affairs  
No. 2 ChaoYangMen, Nan Da Jie  
Beijing, 100701  
Tel.: 86-10-65963262  
Fax: 86-10-65963276  
E-mail: [kong\\_xiangwen@mfa.gov.cn](mailto:kong_xiangwen@mfa.gov.cn)

**Participants:**

**CANADA**

L. Allison WEBB  
Head of Delegation  
Director  
U.S. and Asia Pacific Affairs Bureau  
International Affairs Directorate  
Fisheries and Oceans Canada  
200 Kent Street, Ottawa, Ontario K1A 0E6  
Tel.: 613-991-0164  
Fax: 613-993-5995  
E-mail: [Allison.Webb@dfo-mpo.gc.ca](mailto:Allison.Webb@dfo-mpo.gc.ca)

Jonathan TERKEL  
Senior Policy Analyst  
U.S. and Asia Pacific Affairs Bureau  
International Affairs Directorate  
Fisheries and Oceans Canada  
200 Kent Street, Ottawa, Ontario K1A 0E6  
E-mail: [jonathan.terkel@dfo-mpo.gc.ca](mailto:jonathan.terkel@dfo-mpo.gc.ca)

**CHINA**

ZHAO Liling  
Head of Delegation  
Director  
Division of Distant Water Fisheries  
Bureau of Fisheries, Ministry of Agriculture  
No. 11 Nong Zhan Nanli, Chaoyang District  
Beijing

ZHOU Yongmei  
First Secretary  
Ministry of Foreign Affairs  
No. 2 Chao Yang Men, Nan Da Jie  
Beijing, 100701  
Tel.: +86-10-6596 3705  
E-mail: [zhou\\_yongmei@mfa.gov.cn](mailto:zhou_yongmei@mfa.gov.cn)

FANG Lianyong  
Project Coordinator  
Distant Water Fisheries Branch of China  
Fisheries Association  
Room 1216, Jingchao Mansion, No.5  
Nongzhanguan Nanlu, Chaoyang District  
Beijing  
Tel.: +86-10-6585 3488  
Fax: +86-10-6585 0551  
E-mail: [tomfang71@hotmail.com](mailto:tomfang71@hotmail.com)

TIAN Siquan  
Associate Professor of Fisheries Sciences  
College of Marine Sciences  
Shanghai Ocean University  
999 Huchenghuan Road, Lingang New City  
Shanghai, China  
Tel.: +86-21-6190-0329  
Fax: +86-21-6190-0304  
E-mail: [sqtian@shou.edu.cn](mailto:sqtian@shou.edu.cn)

LIU Shunbin  
Deputy Director

Bureau of Marine and Fisheries of Zhoushan  
City, Zhejiang Province Room 507  
Zhoushan Ocean and Fishery Bureau  
469 South Huancheng Road  
Dinghai District, Zhoushan City  
Zhejiang Province, China, 316000  
Email Address: [Liusb982800@sina.com](mailto:Liusb982800@sina.com)

CHEN Bin  
Section Chief  
Bureau of Marine and Fisheries of Zhoushan  
City Zhejiang Province Room 329  
Zhoushan Ocean and Fishery Bureau  
469 South Huancheng Road  
Dinghai District Zhoushan City  
Zhejiang Province, China, 316000  
Email Address: [Cb918761@yahoo.com.cn](mailto:Cb918761@yahoo.com.cn)

Ms. WANG Jie  
Zhoushan Archipelago New Area Seafood  
Trade Center  
1 Xinggang Road Ganlan Town  
Dinghai District Zhoushan City  
Zhejiang Province, China, 316014  
Email Address: [151499316@qq.com](mailto:151499316@qq.com)

## JAPAN

Kengo TANAKA  
Head of Delegation  
Senior Fisheries Negotiator  
International Affairs Division,  
Fisheries Agency  
1-2-1 Kasumigaseki  
Chiyoda-ku, Tokyo 100-8907  
Tel: +81-3-3591-1086  
Fax: +81-3-3502-0571  
E-mail: [kengo\\_tanaka@nm.maff.go.jp](mailto:kengo_tanaka@nm.maff.go.jp)

Joji MORISHITA  
Counsellor  
Fisheries Policy Planning Department,  
Fisheries Agency  
1-2-1 Kasumigaseki  
Chiyoda-ku, Tokyo 100-8907  
Tel: +81-3-3508-1357

Fax: +81-3-3502-0571  
E-mail: [joji\\_morishita@nm.maff.go.jp](mailto:joji_morishita@nm.maff.go.jp)

Katsumasa MIYAUCHI  
Assistant Director  
International Affairs Division,  
Fisheries Agency  
1-2-1 Kasumigaseki Chiyoda-ku, Tokyo  
100-8907  
Tel: +81-3-3591-1086  
Fax: +81-3-3502-0571  
E-mail: [katsumasa\\_miyauchi@nm.maff.go.jp](mailto:katsumasa_miyauchi@nm.maff.go.jp)

Hitoshi HONDA  
Director  
Project Management Division,  
National Research Institute of Far Seas  
Fisheries,  
Fisheries Research Agency  
5-7-1 Orido, Shimizuward, Shizuoka city,  
Shizuoka prefecture, 424-8633  
Tel: +81-54-336-6000  
Fax: +81-54-335-9642  
E-mail: [hhonda@affrc.go.jp](mailto:hhonda@affrc.go.jp)

Akiko ONODERA  
Officer  
Fishery Division,  
Ministry of Foreign Affairs of Japan  
2-2-1 Kusumigaseki Chiyoda-ku,  
Tokyo 100-8919  
Tel: +81-3-5501-8338  
Fax: +81-3-3501-8332  
E-mail: [akiko.onodera@mofa.go.jp](mailto:akiko.onodera@mofa.go.jp)

Naohiko AKIMOTO  
Manager  
Japan Overseas Fishing Association  
3-6 Kanda-Ogawamachi Chiyoda-ku  
Tokyo 101-0052  
Tel: +81-3-3291-8508  
Fax: +81-3-3233-3267  
E-mail: [naohiko@sol.dti.ne.jp](mailto:naohiko@sol.dti.ne.jp)

## **KOREA**

Bundo YOON  
Head of Delegation  
Director  
International Fisheries Organization  
Division  
Ministry for Food, Agriculture, Forestry and  
Fisheries  
Gwacheon Gyeonggi-do  
Tel: +82-2-500-2408  
Fax: +82-2-503-9174  
Email: [icdmomaf@chol.com](mailto:icdmomaf@chol.com)

Jeongseok PARK  
Fisheries Negotiator  
International Fisheries Organization  
Division  
Ministry for Food, Agriculture, Forestry and  
Fisheries  
Gwacheon Gyeonggi-do  
Tel: +82-2-500-2417  
Fax: +82-2-503-9174  
Email: [jeongseok.korea@gmail.com](mailto:jeongseok.korea@gmail.com);  
[icdmomaf@chol.com](mailto:icdmomaf@chol.com)

Seok Kwan CHOI  
Senior Scientist  
Resource Management Division  
National Fisheries Research and  
Development Institute  
Busan  
Tel: +82-51-720-2323  
Fax:  
Email: [sgchoi@nfrdi.go.kr](mailto:sgchoi@nfrdi.go.kr)

Sang-Go LEE  
Professor  
Pukyong National University  
Department of Marine Business and  
Economics  
Busan  
Tel: +82-51-629-5955  
Fax: +82-51-629-5953  
Email: [sglee@pknu.ac.kr](mailto:sglee@pknu.ac.kr)

Jung Re KIM  
Advisor  
International Fisheries Organization  
Division  
Ministry for Food, Agriculture, Forestry and  
Fisheries  
Gwacheon Gyeonggi-do  
Tel: +82-2-500-2418  
Fax: +82-2-503-9174  
Email: [drew1126@naver.com](mailto:drew1126@naver.com)

Yang-Sik CHO  
Manager  
Korea Overseas Fishing Association  
Yang-Je, Seoul  
Tel: +82-2-589-1636  
Fax: +82-2-589-1631  
Email: [mild@kosfa.org](mailto:mild@kosfa.org)

## **RUSSIAN FEDERATION**

Dmitry KREMENYUK  
Head of Delegation  
Head of International Law Division  
International Cooperation Department  
Federal Agency for Fisheries  
12, Rozhdestvensky Blvd  
Moscow, 107996  
Tel: +7-495-987-0593  
Fax: +7-495-621-9594  
Email: [d.kremenyuk@fishcom.ru](mailto:d.kremenyuk@fishcom.ru)

Alexander FOMIN  
Deputy Head of Federal Agency for  
Fisheries  
12, Rozhdestvensky Blvd.  
Moscow, 107996, Russia

Oleg N. KATUGIN  
Head of the Department for International  
Scientific Cooperation  
Pacific Scientific Research Fisheries Centre  
4, Shevchenko alley, Vladivostok, 690091  
Tel.: +7-423-24-00-774  
Fax: +7-423-23-00-752

E-mail: [okatugin@mail.ru](mailto:okatugin@mail.ru)

Aleksei A. BAITALIUK  
Head of the Department for Fisheries  
Forecasting and Regulation  
Pacific Research Fisheries Centre (TINRO-  
Centre)  
4 Shevcheko Alley,  
Vladivostok, Russia 690091  
Tel.: +7-423-2-400-691  
Fax: +7-423-2-300-752  
Email [baitaluk@tinro.ru](mailto:baitaluk@tinro.ru); [baitu@rambler.ru](mailto:baitu@rambler.ru)

Arsen DADUANI  
Second Secretary, Legal Department  
Ministry of Foreign Affairs of the Russian  
Federation  
E-mail: [adaduani@mid.ru](mailto:adaduani@mid.ru)

## UNITED STATES OF AMERICA

Patrick W. PEARSALL  
Head of Delegation  
Attorney-Adviser  
Department of State  
2201 C Street NW  
Washington, DC 20520  
Tel.: +1-202-647-0835  
E-mail: [pearsallpw@state.gov](mailto:pearsallpw@state.gov)

Ryan ADAMS  
United States Coast Guard  
Seventeenth Coast Guard District  
Enforcement Branch (dre)  
709 West 9th Street  
Juneau, Alaska  
Tel: +1-907-463-2278  
E-mail: [Ryan.F.Adams2@uscg.mil](mailto:Ryan.F.Adams2@uscg.mil)

Jim BALSIGER  
Regional Administrator  
NOAA Fisheries Alaska Region  
PO Box 21668  
Juneau, AK 99802  
Tel: +1-907-586-7221

Fax: +1-907-586-7249  
E-mail: [jim.balsiger@noaa.gov](mailto:jim.balsiger@noaa.gov)

Christopher BARROWS  
United States Coast Guard  
Seventeenth Coast Guard District  
Enforcement Branch (dre)  
709 West 9th Street  
Juneau, Alaska  
Tel: +1-907-463-2284  
E-mail: [Chris.M.Barrows@uscg.mil](mailto:Chris.M.Barrows@uscg.mil)

Dave BENSON  
Council vice-chair  
U.S. Industry Representative  
North Pacific Fishery Management Council  
P.O. Box 1732  
Kingston, WA 98346  
Tel.: +1-206-297-6442  
E-mail: [davebenson@tridentseafoods.com](mailto:davebenson@tridentseafoods.com)

Gillian BOWSER  
Foreign Affairs Officer  
Office of Marine Conservation  
Department of State  
2201 C St. NW, Suite 2758  
Washington, DC 20520  
Tel.: +1-202-647-5808  
E-mail: [Bowserg@state.gov](mailto:Bowserg@state.gov)  
[Gillian.Bowser@colostate.edu](mailto:Gillian.Bowser@colostate.edu)

Steven K. DAVIS  
NOAA Fisheries Alaska Region  
Supervisory Biologist  
222 West 7th Avenue  
Anchorage, AK 99513  
Tel: +1-907-271-3523  
Fax: +1-907-271-3030  
E-mail: [steven.k.davis@noaa.gov](mailto:steven.k.davis@noaa.gov)

Shannon DIONNE  
Deputy Director  
NOAA Office of International Affairs  
Herbert C. Hoover Building, Room 6224  
14th and Constitution Avenue, NW  
Washington, DC 20230

Phone: +1 (202) 482-6196  
Fax: +1 (202) 482-5137  
E-mail: [shannon.dionne@noaa.gov](mailto:shannon.dionne@noaa.gov)

Rini GHOSH  
Fishery Policy Analyst  
International Fisheries  
NOAA Fisheries  
Pacific Island Regional Office  
1601 Kapiolani Blvd., Suite 1110,  
Honolulu, HI 96814  
Tel: +1-808-944-2273  
Fax: +1-808-973-2941  
Email: [rini.ghosh@noaa.gov](mailto:rini.ghosh@noaa.gov)

Robert JONES  
Foreign Affairs Officer  
Office of Marine Conservation  
Department of State  
2201 C St. NW, Suite 2758  
Washington, DC 20520  
Tel.: +1-202-647-3464  
E-mail: [jonesrc2@state.gov](mailto:jonesrc2@state.gov)  
[RCJones86@gmail.com](mailto:RCJones86@gmail.com)

Cheri McCARTY  
Foreign Affairs Specialist  
NOAA Fisheries  
Office of International Affairs  
1315 East-West Hwy, SSMC3 Rm. 12603  
Silver Spring, MD 20910  
Tel: +1-301-427-8369  
Fax: +1-301-713-2313  
Email: [Cheri.McCarty@noaa.gov](mailto:Cheri.McCarty@noaa.gov)

Mary Alice MCKEEN  
Attorney-Advisor  
NOAA, Office of General Counsel  
Alaska Section  
709 West 9th Street, Room 909A  
Juneau, AK 99802-7414  
Tel: +1-907-586-7414  
E-mail: [mary.alice.mckeen@noaa.gov](mailto:mary.alice.mckeen@noaa.gov)

Chris OLIVER  
Executive Director  
North Pacific Fishery Management Council

605 W. 4<sup>th</sup> Avenue, Suite 306  
Anchorage, AK 99501  
Tel: +1-907-271-2809  
Fax: +1-907-271-2817  
E-mail: [chris.oliver@noaa.gov](mailto:chris.oliver@noaa.gov)

Sherrie TINSLEY-MYERS  
Special Agent in Charge  
NOAA Fisheries Office of Law  
Enforcement  
Alaska Enforcement Division  
PO Box 21767  
Juneau, Alaska 99802  
[Sherrie.Myers@noaa.gov](mailto:Sherrie.Myers@noaa.gov)  
Tel: +1-907-586-7225  
Fax: +1-907-586-7200

Loh-Lee LOW  
International Coordinator  
NOAA Fisheries  
Alaska Fisheries Science Center  
7600 Sand Point Way N.E., Building 4  
Seattle, Washington 98115  
Tel: +1-205-526-4190  
E-mail: [Loh-lee.low@noaa.gov](mailto:Loh-lee.low@noaa.gov)

Jonathan POLLARD  
Deputy Section Chief  
NOAA, Office of General Counsel  
Alaska Section  
709 West 9th Street, Room 909A  
Juneau, AK 99802-7414  
Tel: +1-907-586-7414  
E-mail: [jonathan.pollard@noaa.gov](mailto:jonathan.pollard@noaa.gov)

#### **CHINESE TAIPEI**

Chung-Hai KWOH  
Head of Delegation  
Senior Specialist  
Fisheries Agency  
2, Chaozhou St.  
Taipei, Taiwan  
E-mail: [chungchai@msl.f.a.gov.tw](mailto:chungchai@msl.f.a.gov.tw)



Ming-Fen WU  
Section Chief, Deep Sea Fisheries Division  
Fisheries Agency  
70-1, Sec. 1, Jinshah S. Rd.,  
Taipei, Taiwan  
E-mail: [mingfen@ms1.fa.gov.tw](mailto:mingfen@ms1.fa.gov.tw)

Ken Chien-Nan LIN  
Assistant, Deep Sea Fisheries Division,  
Fisheries Agency  
70-1, Se.1, Jinshan S. Rd.  
Taipei, Taiwan  
E-mail: [chiennan@ms1.fa.gov.tw](mailto:chiennan@ms1.fa.gov.tw)

Peter Shing-Chor HO  
President  
Overseas Fisheries Development Council  
19 Lane 113 Section 4 Roosevelt Rd  
Taipei, Taiwan  
E-mail: [pscho@ofdc.org.tw](mailto:pscho@ofdc.org.tw)

Clare Hui-Chun TSAI  
Secretary  
Overseas Fisheries Development Council  
19 Lane 113 Section 4 Roosevelt Rd.  
Taipei, Taiwan  
E-mail: [clare@ofdc.org.tw](mailto:clare@ofdc.org.tw)

Kuo-Ching PU  
Director on Home Assignment  
Department of Treaty and Legal Affairs  
2 Kaitakelan Blvd.,  
Taipei 10049, Taiwan  
E-mail: [kepu@mofa.gov.tw](mailto:kepu@mofa.gov.tw)

Guann-Der LEE  
Section Chief  
Department of International Organizations  
2 Kaitakelan Blvd  
Taipei 10048, Taiwan  
E-mail: [gdlee@mofa.gov.tw](mailto:gdlee@mofa.gov.tw)

Nien-Tsu Alfred HU  
Director  
The Center for Marine Policy Studies  
National Sun Yat-sen University

70 Lienhai Rd.  
Kaosiung 80424 Taiwan  
E-mail: [omps@faculty.nsysu.edu.tw](mailto:omps@faculty.nsysu.edu.tw)

Yu-Ling Emma LIN  
Executive Secretary  
The Center for Marine Policy Studies  
National Sun Yat-Sen University  
70 Lienhai Rd  
Kaohsiung 80424 Taiwan  
[lemma@mail.nsysu.edu.tw](mailto:lemma@mail.nsysu.edu.tw)

**Non-Governmental Observers:**

Matthew GIANNI  
Political and Policy Advisor  
Deep Sea Conservation Coalition  
Cliostraat 29-2  
1077KB Amsterdam  
Netherlands  
E-mail: [Matthewgianni@netscape.net](mailto:Matthewgianni@netscape.net);  
[matthewgianni@gmail.com](mailto:matthewgianni@gmail.com)  
Tel: +31 646 16 88 99

**3<sup>rd</sup> Session of the Preparatory Conference for the North Pacific Fisheries Commission**

Juneau, Alaska, United States

27-30 August 2012

**Agenda**

1. Welcome and opening of the meeting
2. Election of Rapporteur
3. Adoption of agenda
4. Discussion on the budget for the first financial period of the Commission
5. Discussion on the draft Staff Regulations
6. Discussion on the Secretariat of the Commission
7. Discussion on other issues as time allows
  - (1) Begin discussion on criteria and procedures for recruitment of an Executive Secretary.
  - (2) Discussion of format of an annual report to the Commission.
  - (3) Begin consideration of rules, standards, and procedures for the compilation and management by the Commission of accurate and complete data for effective stock assessment.
  - (4) Begin consideration of rules, standards and procedures for collection, verification, and timely reporting to the Commission of all relevant information by members of the Commission.
8. Status of the Convention
9. Future work plan
10. Other matters
11. Date and place of the next meeting
12. Adoption of the Record of the Meeting
13. Adjournment

## Attachment 3

### Chair's Summary of the Small Working Group on Budget Issues

A small working group met on Monday afternoon, August 27, to review and discuss issues related to the initial budget for the Commission. The two primary subjects of the discussion were:

- 1) the Commission's initial staffing pattern and related issues; and
- 2) the list of line item costs to be included in the budget template for determining the initial budget of the Commission.

With respect to the staffing pattern, there was general agreement that the staff of the Commission would need to possess a range of skills and expertise including, among others, with respect to the following:

- finance, budget and administration;
- scientific expertise, database management and website management; and
- monitoring, control and surveillance (MCS) and compliance issues.

There was also general agreement that Commission should seek to obtain the required expertise with a minimum of three "professional category" staff members (from the staffing classification established in the Staff Regulations) and one "general services" staff member. Of the three professional category staff members, one would be the Executive Secretary and the other two could be professional staff of approximately equivalent standing, depending on experience and skills.

The group noted that it was not necessary to determine in advance which set of skills should be associated with each position, but that cumulatively the staff should have the required expertise in the core areas listed above. For example, if the Executive Secretary's principal skills were in finance, budget and administration, the other two spots could be filled by a scientific and technical expert and an MCS expert. Conversely, if the Executive Secretary was a scientist, then the expertise in finance and budget could be filled from another position. The Commission will need to be flexible in order to obtain the necessary skills in the most efficient way possible.

Related to the staffing pattern was the issue of salaries for each member of the staff. In this regard, there appeared to be general support within the group for using established pay scales from the United Nations or other similar international institution. For the Executive Secretary, the group considered UN pay rates from the P-5 to D-2 levels. The question arose regarding whether the salaries, at whatever level was determined to be appropriate, would be taxable or provided on a "net of taxes" basis as is done in some international organizations. These questions were beyond the scope of the group to determine and were referred back to the plenary for consideration.

The group also worked to build on the budget template prepared by the Interim Secretariat and to identify additional costs to be included as line items for the budget. The group sought only to identify the categories of costs to be included, without associating any specific amount with such costs at this time. The specific costs and a range of other issues, including the appropriate salary levels, can be better defined once a decision is taken regarding the location of the Secrétariat. The revised budget template, updated by the Interim Secretariat is attached.

## Template for cost estimates

## SUMMARY

Items	Supplementary explanation	Japan	Korea
		Cost(US\$)	Cost(US\$)
1. Personnel costs			
1.1 Executive Secretary			
1.2 Professional Category Position 1			
1.3 Professional Category Position 2			
1.4 General Services Category (32 HR/Week)			
1.5 Social Security + Insurance			
1.6 Pension Costs			
1.7 Overtime			
1.8 Staff Allowances (ex. Home leave, Education allowance, Relocation+Repatriation)			
1.9 Training			
1.10 Separation Allowances			
2. Other service costs			
2.1 Office equipment + Furniture			
2.2 Office supplies			
2.3 Rentals			
2.4 Communications			
2.5 Printing			
2.6 Duty travel			
2.7 Auditing			
2.8 Database management			
2.9 MCS costs			
2.10 Staff recruitment + hiring			
2.11 Working Capital Fund			
2.12 Miscellaneous			
<b>TOTAL</b>			

Items	Supplementary explanation	JAPAN	KOREA	USA	CANADA	CHINA	Chinese Taipei	RUSSIA
		Cost(US\$)	Cost(US\$)	Cost(US\$)	Cost(US\$)	Cost(US\$)	Cost(US\$)	Cost(US\$)
3. Regular Meeting costs (*The duration is 5 days. A reception is to be organized by the host member if they wish.)								
3.1 Room rental	200 m2 or larger, holding about 60 participants from 9 AM to 7 PM	1,195	1,740	2,400	9,300	2,700	24,750	13,300
3.2 Audio system rental	18 microphones and two speakers, including an engineer	4,497	2,000	3,000	1,000	2,550	11,000	470
3.3 Video system rental	One screen and a projector	3,270	870	300	4,500	890	2,080	1,100
3.4 Internet system rental	Wireless internet service for 30 people simultaneously	4,277	2,600	0	450	1,800	1,600	0
3.5 Printer rental	Please see Appendix 3	943	479	3,000	900	1,700		300
3.6 Copy rental	Please see Appendix 3	1,258	1,674	3,000	2,000	1,500	1,330	400
3.7 Coffee service	Twice a day for 60 people	1,509	6,260	2,200	3,300	3,200	4,840	2,250
<b>TOTAL</b>		<b>16,949</b>	<b>15,623</b>	<b>13,900</b>	<b>21,450</b>	<b>14,340</b>	<b>45,600</b>	<b>17,820</b>

Appendix 1: RFMO's Personnel Costs in 2011

RFMO	IOTC		NPAFC		CCSBT		WCPFC		
Secretariat Venue	Victoria (Seychelles)		Vancouver (Canada)		Canberra (Australia)		Kolonia (FSM)		
Salary system	UN		Equivalent to local salaries		UN		Own rules		
Currency Unit	US\$	Ratio	Canadian\$	Ratio	Australian\$	Ratio	US\$	Ratio	Average
Executive Secretary	160,836	100	133,400	100	169,657	100	150,972	100	100
Deputy Secretary	144,000	90	86,471	65	116,911	69	125,728	83	77
Administrative Officer	NA	–	96,725	73	NA	–	94,304	62	67

Note: Figures indicate only base salaries and do not include additional benefits and social security.



# Proposal to Host NPFC Secretariat in Japan



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# Tokyo University of Marine Science and Technology



## Shinagawa Campus

- The biggest fisheries university in Japan established in 1875.
- Number of staff:465
- Number of student(including graduate school) :  
2,839 (including international students:217 ) (May1,2012)

# Hakuyo\*-Hall

Tokyo University of Marine Science and Technology



Year of Construction : 2010

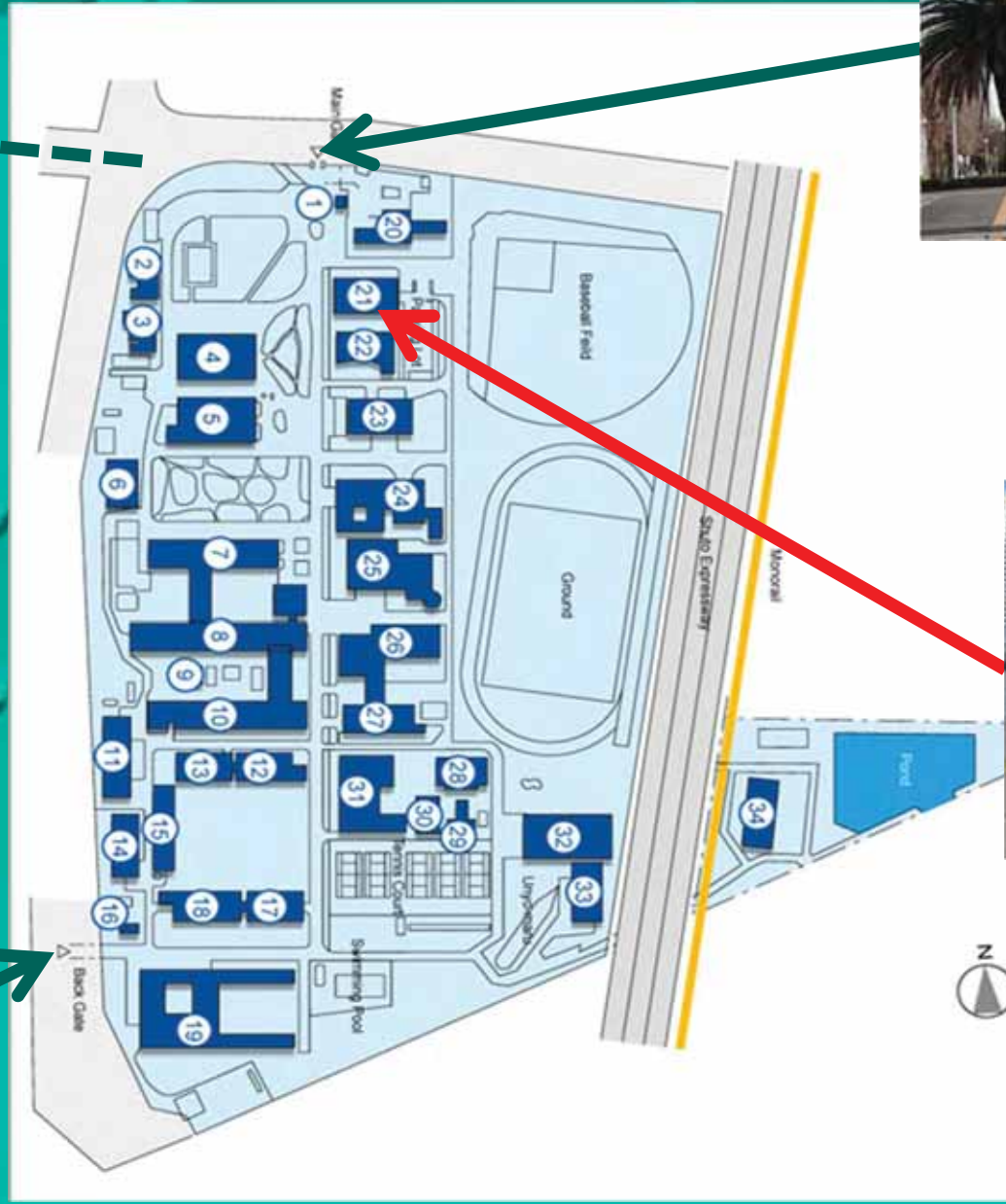
Architectural Area : 1,383m<sup>2</sup>

2-story, Steel-frame building + Earthquake resistant structure

\* “Hakuyo” means a white hawk

To the Shinagawa Sta.  
(10 minutes' walk)

# Facilities



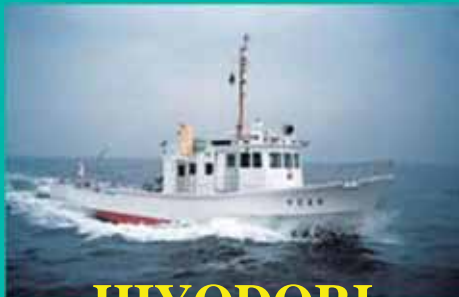
**Main Gate**



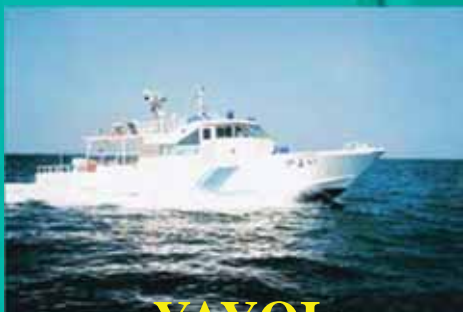
**Hakuyo-Hall**

**Back Gate**

# Research and training vessels



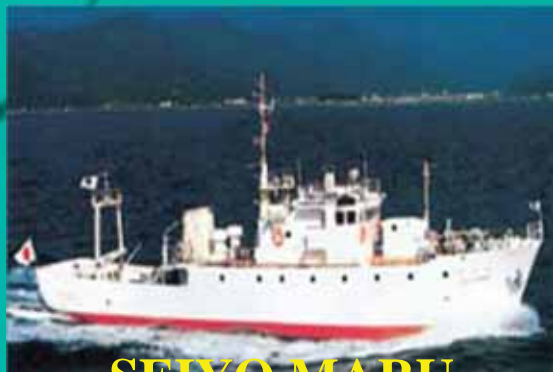
**HIYODORI**



**YAYOI**



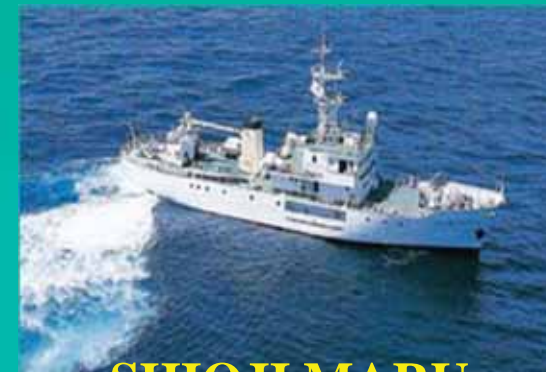
**UMITAKA MARU (3391GT)**



**SEIYO MARU**



**SHINYO MARU**



**SHIOJI MARU**

# Easy to access for all members



# Hospitals and Educational Environment

## ➤ Hospitals in Tokyo

Tokyo provides very high standard of medical care and excellent medical facilities.

There are more than 15 general hospitals with English speaking staffs available.

## ➤ Education for foreign students

Tokyo has about 40 international schools.

# Easy to access to Tokyo Station and downtown



**Narita  
Airport**

**Tokyo Sta.**

**Tsukiji**

**Shinagawa Sta.  
(Secretariat)**

**Haneda Airport**

# Shinagawa Station



***Very big station*** - Average 330,000 people/day

***Very convenient*** - Wireless LAN, drugstore, bank, post office, etc.



# Shinagawa Area I



*Shinagawa* is a major business district, and there are many hotels, shops and restaurants, amusement facilities such as aquarium and cinema

# Shinagawa Area II



@Funasei

# Shinagawa Area III



# Medical institutions near the Secretariat



# Tukiji fish market

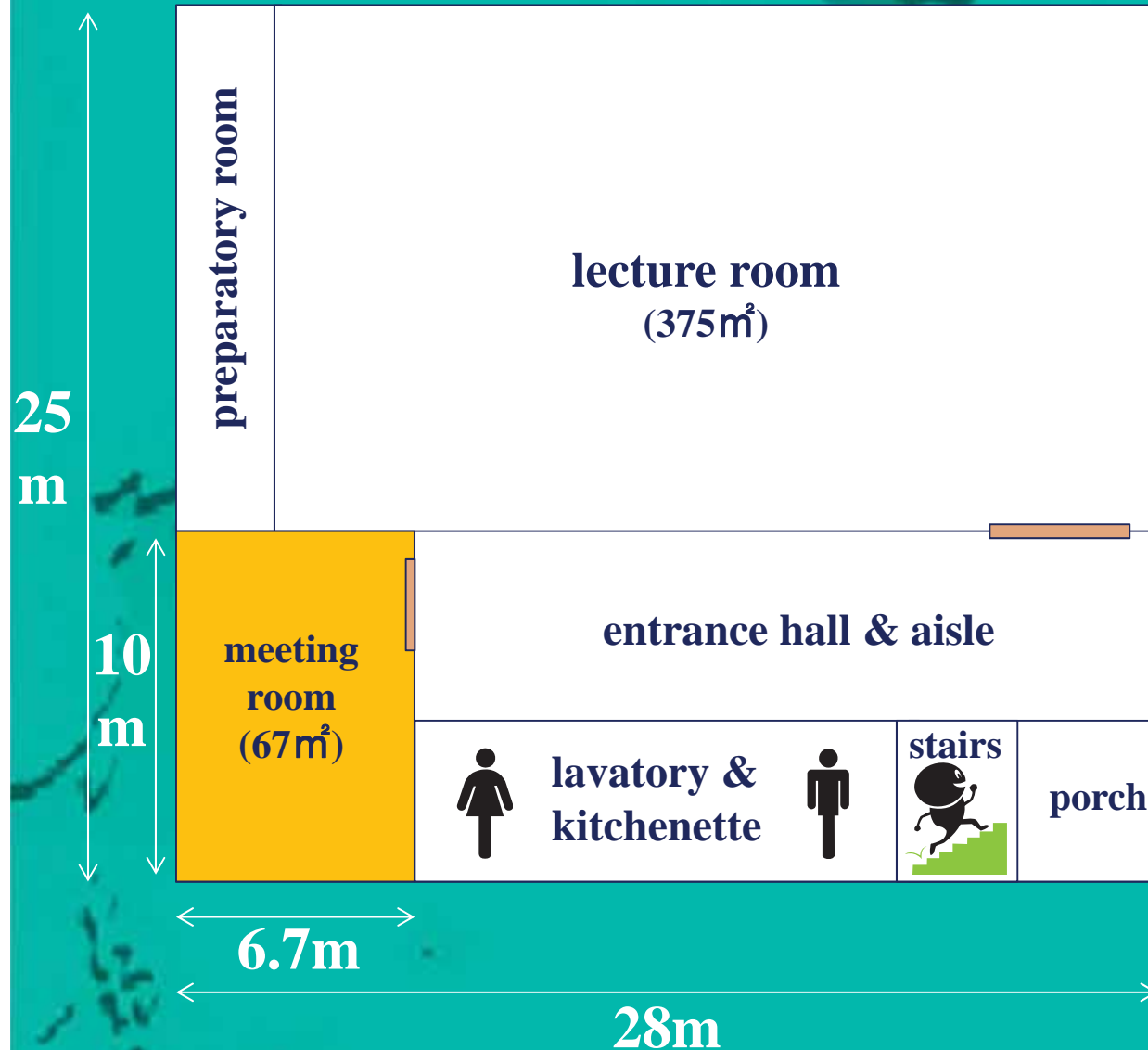


Provided by Tukiji fish market

# Tokyo downtown (Asakusa)

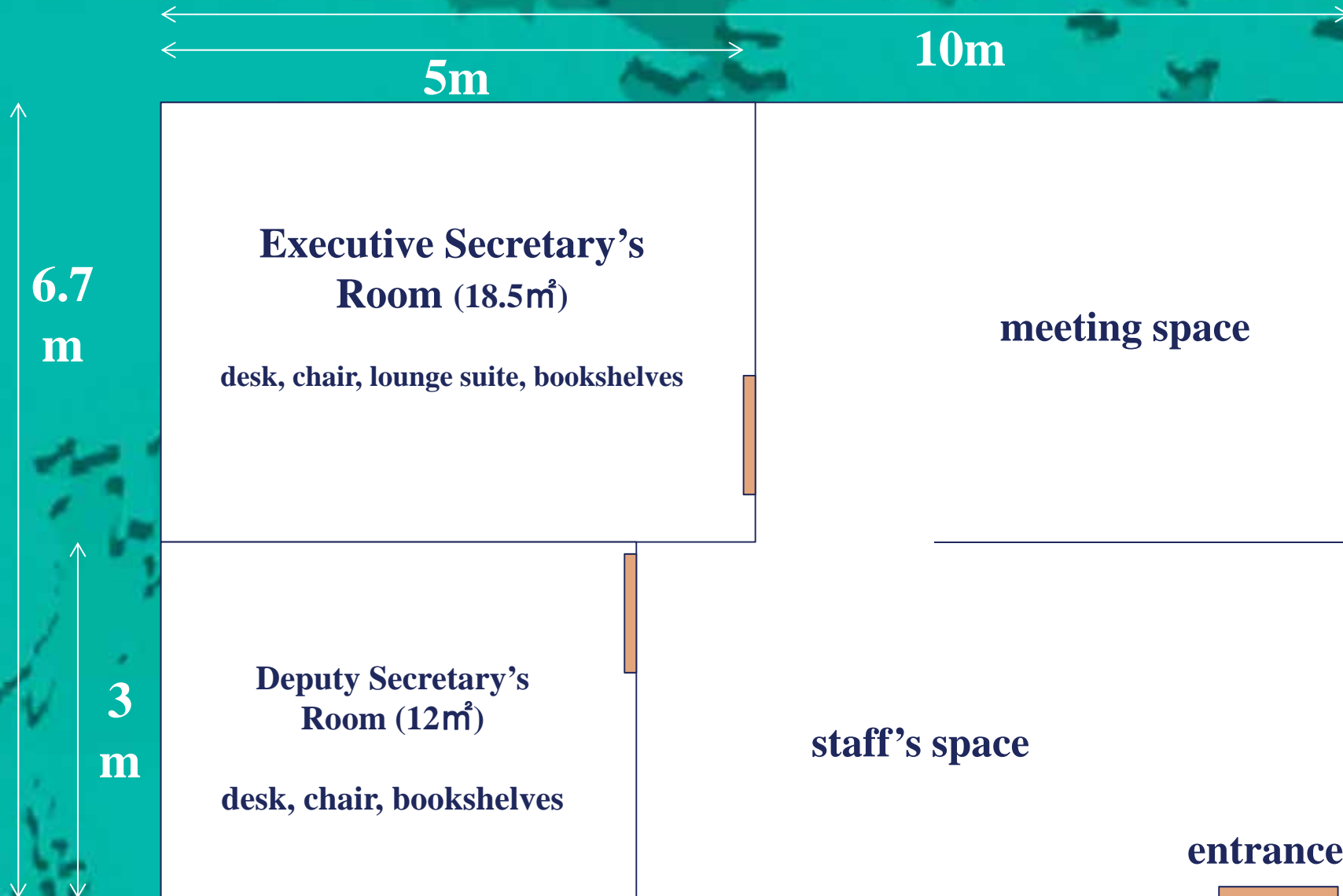


# Hakuyo-Hall 1F Floor Map



- Japan will remodel **the meeting room** to the Secretariat's office.
- **Rental fee will be met by Japan**

# Proposed room arrangement





# Other rooms in the Hakuyo-Hall



**multi purpose room  
(210m<sup>2</sup> : 2nd floor)**

**rent: \$ 1,173 / 5 days-10 hrs  
(1\$=¥81)**



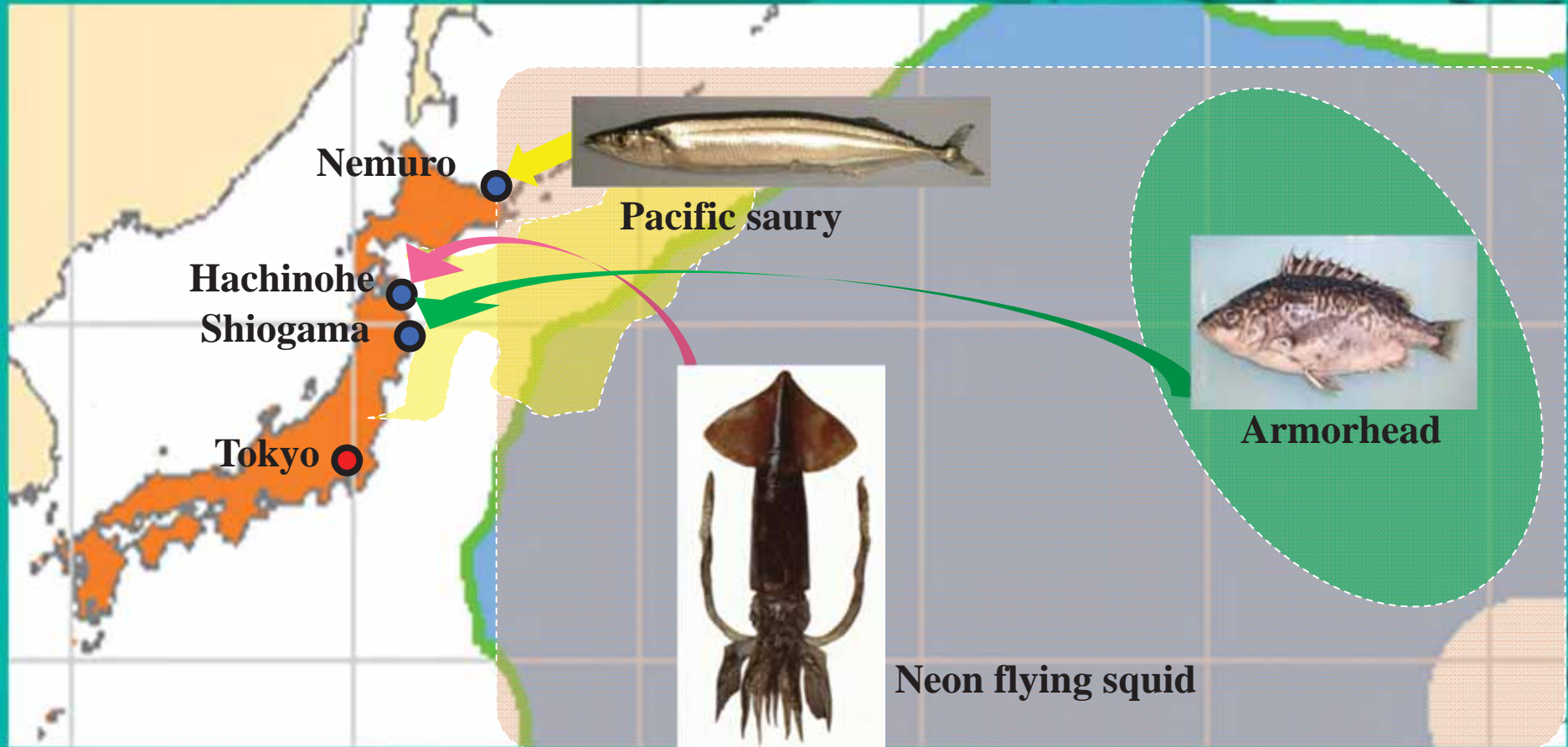
**lecture room  
(375m<sup>2</sup>: 1st floor)**

**rent: \$ 2,222/ 5 days-10 hrs  
(1\$=¥81)**

# Summary

- **A new building in a fisheries university**
- **70 min by express train from Narita Airport**
- **Many hotels , shops and restaurants near the Secretariat office**
- **Rental fee of the Secretariat office will be met by Japan**
- **Meeting rooms for large and small meeting are available in the building**

# Center of fisheries data



- Japan is the most desirable place for collecting data and samples as well as providing services to research crew of members.

# Japan

- has contributed as the interim Secretariat
- continues to contribute to NPFC as a responsible fishing and coastal member
- would lead scientific activities to assist NPFC
- is the most desirable place for collecting data and samples
- provide good hospitality to all NPFC members as the permanent Secretariat

# Trawl fishing(Armorhead)



# Radiation in Tokyo

- **One and a half years have passed since the 3.11 earthquake and the associated nuclear accident and normal daily life has returned to Tokyo**
- **All foods (including fish) have been inspected and only safe foods are available to consumers**
- **Tokyo's air radiation figure is now lower than that of Rome and London.**

**Thank you very much**

**Merci beaucoup**

**謝謝**

**감사합니다**

**Большое спасибо**

**有難うございました**

# Presentation on Hosting the NPFC Secretariat

2012. 8. 28

**KOREA**



# Contents

1. Why Korea Wants to Host the Secretariat
2. Busan: the Optimal Location
3. What kind of Incentives Korea will Offer
4. How Korea will Assist the Secretariat's Work
5. Summary

# 1. Why Korea Wants to Host the Secretariat

## 1) Korea...

---

- has been Participating in the discussions on drafting the Convention and establishing the Commission since 2006
- hosted relevant meetings (4 times)
- expressed its interest in hosting the Secretariat (Jan. 2010) with Pukyong National University
- was designated as Depository (Apr. 2011)

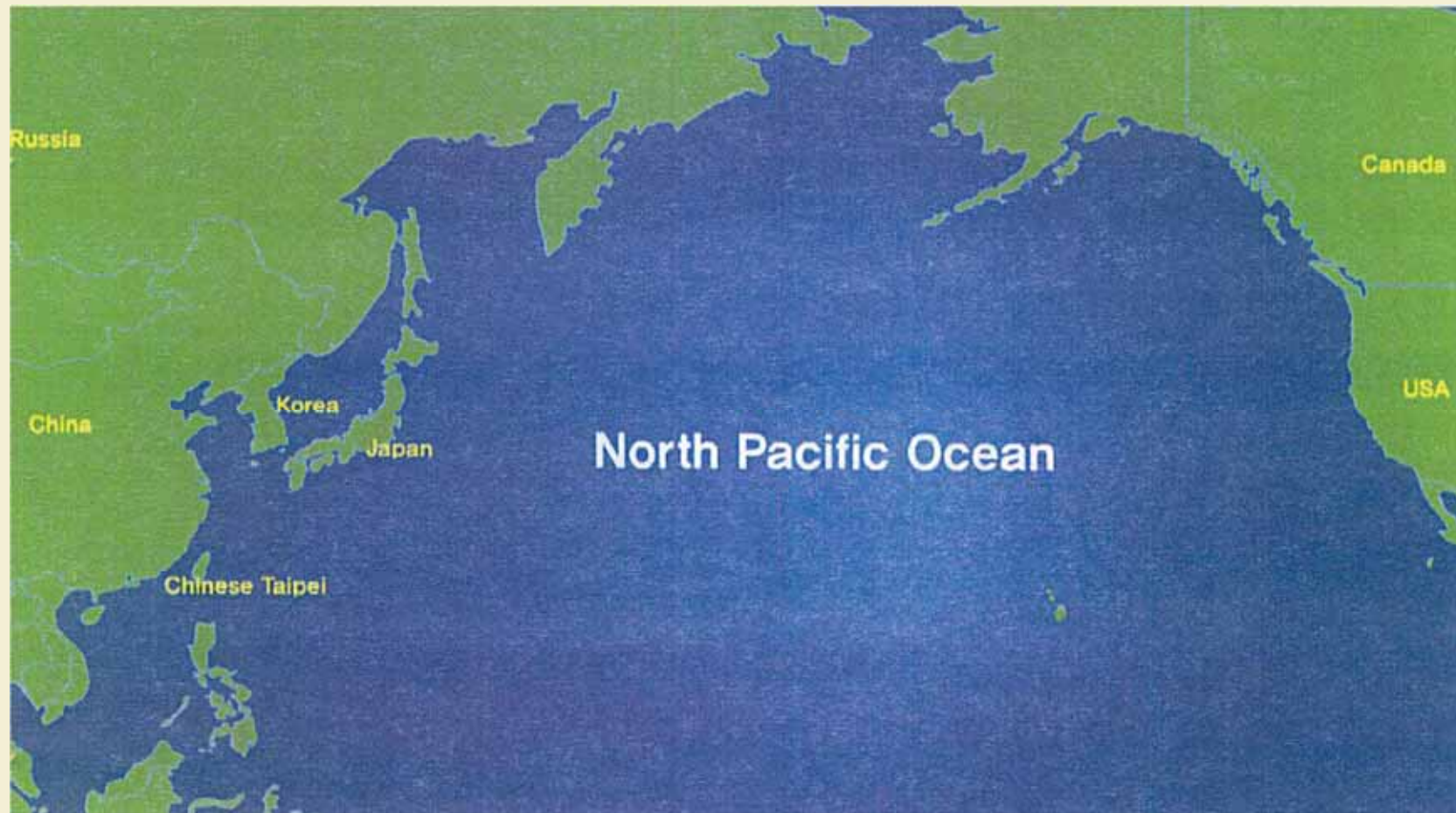
## 2) Korea wants to host the Secretariat...

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- to contribute to the international fisheries management
- to strengthen the fisheries cooperation with the Members of the NPFC
- to fulfill its aspiration to host a Secretariat of an international organization
- to utilize the capacity of Pukyong National Univ.

## 2. Busan: the Optimal Location

### 1) Where is Busan?



## 2) Easy Access from Major Cities around the World



- Easy access from the major cities around the world
- Direct flight from China(13), Japan (5), Chinese Taipei (1) and Russia (1)
  - 40 min. from Busan airport to Pukyong National Univ.
- Easy transit from the US, Canada, Russia
  - Incheon airport-Busan airport

### 3) Convenient Residential Environment

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- Metropolitan city
- Low living costs
- Safe neighborhoods
- Smart houses with tight security
- Well-connected transportation systems
- Well-developed commercial districts
- International schools

## 4) Climates and Natural Environment

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- Mild climates
- Mountains and hills
- Beautiful beaches and shores
- Parks and recreational facilities
- Not prone to natural disasters(e.g. floods, droughts, etc.)

## 5) Home to Korea's Fisheries

---



- Hub of Korea's fisheries
- Base port for distant water fishing fleets
- Base port for domestic fisheries
- The largest fish market in Korea- *Jagalchi* Fish Market
- Many agencies and institutes related to fisheries



## 6) Fisheries Infrastructure

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- National Fisheries Research and Development Institute (NFRDI)



- Pukyong National University (well-known for its fisheries studies)

### 3. What kinds of incentives Korea will offer

#### 1) Benefits for staffs and their family

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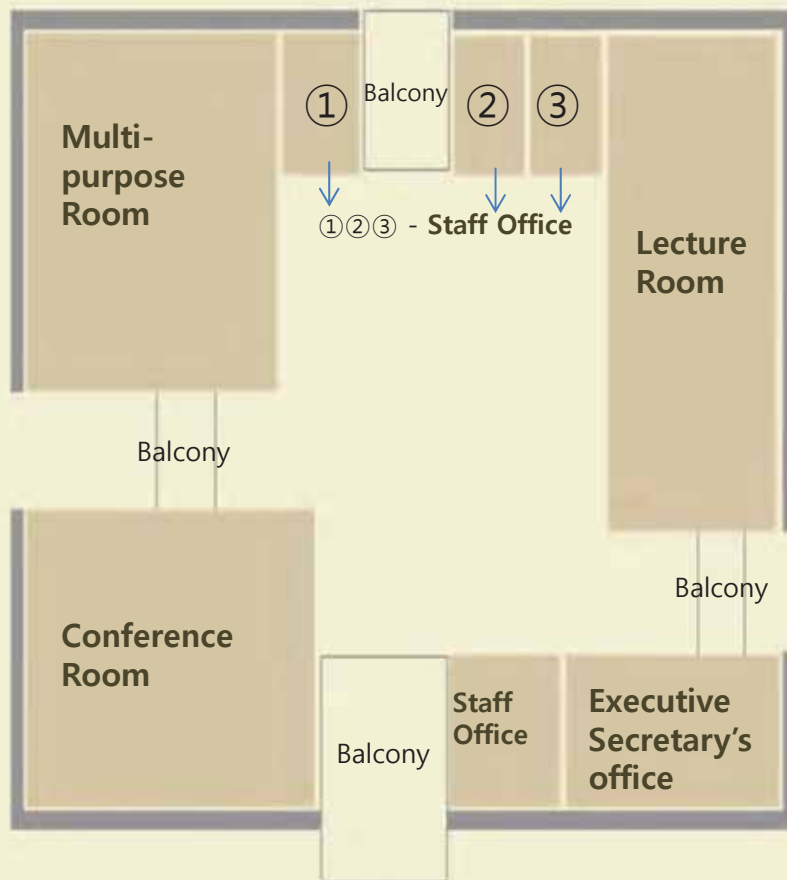
- Financial Benefits

- tax (income tax, excise tax) exemptions, tax refund, etc.

- Social Benefits

- visa exemption, quality education and health care, etc.

## 2) Rent-free Secretariat Building



- Five offices
  - Executive Secretary, and Other Officers
- One conference room
- One lecture room
- One multi-purpose room
- Conveniences: balcony, roof garden, café

# Secretariat Office (Jangbogo Building)



### 3) Office Fixtures and Supplies

---



- Office furnishings and equipment
- Conference equipment
- Office supplies
- e-Security systems

## 4) Financial Contribution

(➔ It is for the Members to decide which option to choose)

### Option 1

- Annual contribution of \$350K every year (Amount of 50% of the NPFC's annual budget)
  - Contribution to operational costs and program costs (except for salaries and major overhead expenses)
- With \$350K being born by Korea, the Member's contribution to NPFC budget might be lowered if the members agree

### Option 2

- Annual contribution of \$100K to the Secretariat's operation every year and;
- Annual contribution of \$100K for the NPFC's research programs for five years

## 4. Korea will Assist the NPFC's Work



### 1) Relevant expertise

- PKNU's professors, students, workshop, etc.

### 2) Research facilities and researcher

- NFRDI facilities
- VME research and studies

### 3) Internship programs

- International Fisheries Cooperation Center of PKNU

## 5. Summary

- The optimal location
- A wide range of benefits, various material and financial contributions
- Fishery facilities and human resources

**Korea has a strong aspiration and commitment to host the NPFC Secretariat!**



**Thank you very much!**

**Qualifications for the position of the NPFC Executive Secretary**

**Essential Qualifications**

- Education: university degree or equivalent
- Language skill: English
- Experience in or knowledge of fisheries research and/or fisheries management
- Experience in management of some combination of administrative, fisheries management, enforcement, and/or scientific staff

**Asset Qualifications**

- Education: An advanced degree (Masters or PhD) or equivalent
- Language skill: Proficiency in Chinese, Japanese, Korean or Russian
- Experience in or knowledge of the operations of intergovernmental (international or regional) organizations
- Experience in or knowledge of financial management
- Experience in or knowledge of the organization of international meetings
- Experience in or knowledge of oversight and management of computer services and information technology
- Excellent interpersonal skills, including a demonstrated ability to work with different organizations, cultures and stakeholders

Note: Essential qualifications will be given greater consideration than asset qualifications. However, failure to meet one essential qualification will not disqualify candidates from consideration, when candidates demonstrate excellent qualifications in other areas.

**[Member Name] Annual Report for [YEAR] to the North Pacific Fisheries Commission**

Date:

**1. Information on Fisheries**

**1.1 Annual catch and effort in the Convention Area (by fishing gear, area and species)**

Data template to be developed by the Scientific Committee and adopted by the Commission pursuant to Article 16

Please use Annex 1 as a tentative template

**1.2 Names of fishing vessels that were authorized and engaged in any fishing activities in the Convention Area (by type and gear)**

Please use Annex 2

**1.3 Others**

**2. Information on Management and Compliance**

**2.1 Domestic implementation**

Please describe how your government/competent authorities have implemented the conservation and management measures adopted by the Commission.

**2.2 Monitoring, control and surveillance**

Please describe how your government/competent authorities have implemented the monitoring, control and surveillance measures adopted by the Commission.

**2.3 Investigations of alleged violations by vessels entitled to fly Member's flag**

Please describe any incidents of alleged violations by vessels entitled to fly the flag of a Member and the results of investigations and the actions taken to address such alleged violations as per Article 17, paragraph 9.

**2.4 Investigations of alleged violations by Members' nationals or vessels owned by them**

Describe any alleged violation by Members' nationals, or fishing vessels owned, operated or controlled by those nationals, of the provisions of this Convention or any conservation and management measures adopted by the Commission, and any associated investigations.

**2.5 Information on Stateless vessels**

Provide available information on activities of stateless vessels observed in the Convention area, including action taken to control activities of such vessels.

## **2.6 Information on vessels entitled to fly the flag of a non-Contracting Party**

Provide available information on the activities in the Convention Area of fishing vessels entitled to fly the flags of non-Contracting Parties that may undermine the attainment of the objective of the Convention.

## **2.7 Any other topic**

## **3. Scientific activities**

### **3.1 Data collection and submission as required by the Commission**

Please give an overview of the scientific data collected, including the contents and amounts of the data and the collecting procedures, and indicate whether all required data submissions have been provided to the Scientific Committee by the deadline(s). If no, please explain the reason and intended action to provide this data.

### **3.2 Observer program as required by the Commission**

Please indicate whether a report on the observer programs has been submitted to the Scientific Committee by the deadline. If no, please explain the reason and intended action.

### **3.3 Research Activities**

Report on any research activities, including the results of any experimental, scientific, or exploratory fisheries, in the Convention Area.

**Annex 1**

Template for catch data by gear (other than “bottom fishing” gear) and by species in the Convention Area

Fishing gear	Statistical Area	Effort	Species name (English and scientific)	Catch amount (metric tons)

Template for catch data by “bottom fishing” gear and by species in the Convention Area

Fishing gear	Statistical Area	Effort	Species name (English and scientific)	Catch amount (metric tons)	

Note: Effort of each fishing gear shall be described in accordance with recommendation of the Scientific Committee. “Statistical Area” is a Geographic region to be defined by the Scientific Committee. The disposition of catch amount (landings vs discards, round weight vs dressed weight) should be made as uniform as possible as determined by the Scientific Committee.

**Annex 2**

Template for lists of fishing vessels that engaged in fishing activities in the Convention Area

Registered names	Authorization number	Vessel Type	Fishing gear	Period(s) of engagement in fishing activities

Note:

1. "Vessel Type" means whether the fishing vessel is a catching vessel, a fish processing vessel, a support ship, a carrier vessel or any other vessel (if the latter, describe type of vessel).
2. Fishing gear is only applicable to catching vessels.
3. If the vessel engaged in fishing activities in the Convention Area more than once during the year, please list each period separately.